

- _____ 2. A list of personal property items that you are excluded from the sale of your home.
- _____ 3. A copy of your deed.
- _____ 4. A copy of your most recent survey and elevation certificate.
- _____ 5. A copy of the first page of your title insurance policy.
- _____ 6. The name and telephone number of your insurance carrier(s) and copies of the declaration pages of the policies.
- _____ 7. Description of any governmental or association assessment, whether confirmed or pending.
- _____ 8. A copy of your Property Management Agreement if your home is rented weekly OR a copy of the current lease if your home is rented annually.
- _____ 9. A list of improvements and major replacements (appliances, roof, HVAC, etc) or upgrades made since you purchased your home, with receipts, if possible.
- _____ 10. The name and telephone number of providers of annual contracts (pest, termite, propane, satellite TV equipment, furniture).