

ULTIMATE GUIDE TO MOVING

Checklist



4-8 WEEKS BEFORE MOVING

- Contact your DeClute Realtor for moving recommendations and resources
- Make a folder for all of your moving records
- Research storage facilities if needed
- Schedule transfer of records
- Get packing materials
- Sort and pack out-of-season items
- Confirm insurance covers your day of move

3-4 WEEKS BEFORE MOVING

- Start decluttering and packing items you won't need before the move
- Label packed boxes by room and contents
- Create an inventory list of the contents in each box
- Fill out the change of address form at the post office
- Contact companies to notify them of your address change (see extensive list at the end of this checklist)

1-2 WEEKS BEFORE MOVING

- Keep aside items needed on moving day such as a change of clothes, medications, paperwork
- Ensure all prescriptions are filled
- Schedule cancellation or transfer of services like internet/cable
- Check and make note any damage on furniture
- Check paperwork for both homes is complete and ready for possession day
- Safely dispose of any flammable items

2-4 DAYS BEFORE MOVING

- Confirm details with moving company
- Schedule your action plan for the day of move
- Ensure all mail is forwarded with Canada Post
- Plan moving truck pick up if you're not hiring a company
- Defrost the freezer and clean out the fridge

MOVING DAY

- Final walkthrough of old home
- Leave a box for new owners in case of incoming mail
- Give new owners contact information
- Final walkthrough of new home
- Check for damages while unpacking
- Inspect your new home for any damages
- Replace locks if necessary
- Confirm mail is arriving at new home
- Confirm previous utilities are cancelled or transferred to new address
- Confirm address change with your services
- Update driver's license and registration
- Apply for new services if needed
- Confirm home insurance is updated

IMPORTANT CONTACTS

Bell 416-310-BELL / Rogers 1-877-MY-MOVE

Toronto Hydro 416-542-3452

Enbridge 1-877-362-7434

Toronto Water Metre 416-23-METER

Your moving company _____

DeClute Real Estate 416-686-9618

ADDRESS CHANGE CHECKLIST

Who you should notify and when



SERVICE PROVIDERS

- 1 month before - telephone and cellphone providers
- 1 month before - cable and internet providers
- 1 month before - hydro/electrical services
- 1 month before - water provider
- 1 month before - natural gas provider
- 1 month before - subscriptions like magazines/newspapers
- 1 month before - Insurance provider
- 1-2 weeks before - financial institutions
- Before or right after - streaming services

GOVERNMENT SERVICES

- 1 month before - municipality/township
- 2 weeks before - driver's license/registration/plate sticker
- 2 weeks before - health card/photo card
- 1-2 weeks before - Canadian Pension Plan
- 1-2 weeks before - Old Age Security
- 1-2 weeks before - GST/HST, payroll, other business taxes
- 1 week before - NEXUS
- Within 1 week of moving - Canada Revenue Agency
- Within 30 days of moving - Canadian Firearms Program
- Before the next election period - Elections Canada/Provincial

EDUCATIONAL INSTITUTIONS

- 1 month before - daycare/other schools
- 1-2 weeks before - scholarship or bursary programs
- 1-2 weeks before - trade/apprenticeship programs

OTHER

- 1 month before - charities
- 1-2 weeks before - household services (cleaners, gardeners...etc.)
- Within 1-2 weeks of moving - memberships (library, community centre, church...etc.)
- Within 1-2 weeks of moving - rewards or discount programs (AirMiles, Scene, Costco...etc.)
- Within 1 week of moving - professional associations, unions
- Within 1 week of moving - car manufacturer/dealership, warranty provider
- Within 1 week of moving - cellphone apps (ApplePay, InstaCart...etc.)
- After the last delivery - online shopping accounts
- After the last delivery - food delivery/other box subscriptions (HelloFresh, DoorDash...etc.)
- Within 30 days of moving - graduate/alumni associations