



WE | YOUR SANTA FE
ARE | REAL ESTATE EXPERTS

BUYER'S GUIDE

Sotheby's
INTERNATIONAL REALTY



THE SANTA FE SOLUTION

People move to Santa Fe every year — and for good reasons. It's one of the top U.S. travel destinations and is consistently ranked as one of the most livable cities in the U.S. Our vibrant community and its arts, culture, food and natural beauty have the world's attention.

Sotheby's International Realty's team of brokers has achieved **extraordinary results** by holding the highest standards of **customer service** and consistently exceeding them. We have **established relationships** with many local resources and other real estate brokers around the globe to help transferees buy or sell a home.

If you're planning a move, let us be YOUR REALTOR®.








LET US OPEN DOORS FOR YOU

Sotheby's has earned worldwide recognition for its tradition of excellence and unwavering commitment to service. Founded on these same principles, Sotheby's International Realty today is trusted by relocation buyers and sellers the world over.

Santa Fe's real estate market has created an opportunity for our experienced relocation team to provide smooth transitions for individuals, families, and companies around the globe. Combining one-of-a-kind resources with creative marketing strategies achieves results for buyers and sellers.

Our company has three established offices in Northern New Mexico, serving a wide area that stretches from Albuquerque to Santa Fe and Taos, including other towns and villages in between. This allows us to introduce our clients to skilled associates who are immersed in their communities. Local involvement allows us to provide a wealth of information about education, shopping, community events, and more.

We specialize in fine properties in all price ranges — the homes we represent share a distinctive character rather than a particular value. While our record sales have contributed to the worldwide renown of our name, we are best known for our exceptional service.



MAJOR 2021 EVENTS

Because of uncertainty in planning this year,
consult webpages of events for up-to-date information
about scheduling. Some events may be held virtually.

JANUARY

Pueblo Feast Days and Dances Check for dates

FEBRUARY

Santa Fe Film Festival Feb. 17-21
Santa Fe Restaurant Week Feb. 23-March. 1

MARCH/APRIL

Kids Free Spring Break March. 1-April. 15

JUNE

Currents New Media Festival June. 18-27
Santa Fe Bandstand Check for dates
Santa Fe Pride Check for dates
Rodeo de Santa Fe Check for dates
Santa Fe Studio Tour June. 18-20 and 26-27
Santa Fe Fashion Week June. 27-28

JULY

Santa Fe Opera Season July. 10-Aug. 27
Santa Fe International Folk Art Market July. 7-18
Santa Fe Chamber Music Festival Check for dates
Contemporary Hispanic Market Check for dates
Traditional Spanish Market Check for dates

AUGUST

Santa Fe Indian Market Check for dates

SEPTEMBER

Zozobra Sept. 3
Santa Fe Fiestas Fine Art & Crafts Market Sept. 4-6
Fiestas de Santa Fe Sept. 10-12
Santa Fe Wine & Chile Fiesta Sept. 22-26

OCTOBER

Harvest Festival Oct. 2-3
Albuquerque International Balloon Fiesta Oct. 2-10
Santa Fe Century Oct. 10
Santa Fe Indigenous Peoples Celebration Oct. 11
Santa Fe Independent Film Festival Oct. 13-17
Santa Fe Studio Tour Oct. 8-10 and 16-17
Eldorado Studio Tour Oct. 23-24

NOVEMBER

Recycle Santa Fe Art Festival Nov. 12-14
Christmas Tree Lighting on the Plaza Nov. 26
Ski Santa Fe Opening Check for dates

DECEMBER

Winter Indian Market Check for dates
Christmas at the Palace Check for dates
Las Posadas Dec. 16-24
Christmas Eve Farolito Walk Dec. 24
City Different New Year's Eve on the Plaza Dec. 31

ONGOING

Canyon Road
Margarita Trail
Meow Wolf
Santa Fe Artist in Residence
Santa Fe Farmers Market
Santa Fe Railyard
Santa Fe Symphony

For full list of events and information, go to santafe.org





SANTA FE AT A GLANCE

- **FOUNDED: 1610 as a Spanish colony.** In the foothills of the Sangre de Cristo Mountains, Santa Fe is New Mexico's capital and the oldest state capital city in the United States. Renowned for its Pueblo-style architecture and as a creative hotbed, Santa Fe is also recognized worldwide for its natural beauty, relaxed lifestyle, diverse culture, vibrant culinary scene, and abundant recreational options.
- **POPULATION: estimated at nearly 84,000**
- **AVERAGE TEMPERATURES: July: 71; January: 29**
- **AVERAGE ANNUAL RAINFALL: 14.21 inches**
- **AVERAGE ANNUAL SNOWFALL: 22 inches**
- **AREA: 48.98 square miles.** Santa Fe's expanding trail systems are an evolving resource for hikers, mountain bikers, road cyclists, walkers, and outdoor enthusiasts. The city is the gateway to the Santa Fe National Forest and surrounding public lands. This Rocky Mountain playground spans 1.6 million acres, including the 250,000-acre Pecos Wilderness Area and the 660-acre Santa Fe ski area, located 16 miles from downtown.
- **FOOD: The city is home to many celebrated chefs, and while it is known for its unique regional fare, it has developed a reputation for fine cuisine of all kinds.** Santa Fe is recognized for the use of native red and green chile in nearly every dish. Among the city's signature food events are the Santa Fe Wine & Chile Fiesta held each September, ARTsmart's Edible Art Tour held in June, and Restaurant Week and the Souper Bowl, which take place each winter.
- **ARTS & CULTURE: Santa Fe is considered the third-largest art market in the United States.** The city's many art festivals include some of the biggest and most important of their kind in the world, such as Indian Market, Spanish Market, and the International Folk Art Market. Adding to this is a weekly schedule of gallery openings, artist receptions, and special events that keeps the visual arts calendar filled 52 weeks a year.
- **RETIREMENT: The area is consistently voted one of the best places for retirement.** Clear, clean air and peaceful surroundings draw seniors from across the country in search of a healthy lifestyle, business opportunities, and a stimulating cultural environment. With world-class restaurants, shopping, cultural attractions, golf courses, tennis, and social clubs, the city is ideally suited to the needs of retirees. Active individuals can enjoy an excellent quality of life, recreation, arts and other creative endeavors, intellectual and spiritual activities, and the bluest of skies.

HEALTH CARE RESOURCES

Allergy Partners of New Mexico	505.820.9870
Ambercare Corporation	505.982.4098
American Cancer Society	505.262.6012
Apria Health Care	888.492.7742
Aspen Medical Center	505.466.5885
Aspen Wellness	505.466.5887
Concentra Medical Centers	505.438.9402
CHRISTUS St. Vincent Entrada Contenta Health Center	505.913.3233
CHRISTUS St. Vincent DeVargas Health Center	505.438.9402
CHRISTUS St. Vincent Regional Medical Center	505.913.3361
Eye Associates of New Mexico	505.983.6613
Evercare Family Practice LLC	505.780.8301
HealthFront	505.992.0233
Heritage Home Healthcare	505.366.2344
La Familia Medical Center	505.982.5460
Northern New Mexico Podiatry	505.983.7393
Nurses With Heart Home Care	505.424.9099
Optihealth	505.875.1900
Pecos Valley Medical Center	505.757.6482
PMS	505.471.5006
Presbyterian Healthcare Services	505.303.5029
Railyard Urgent Care	505.501.7791
Rotech Medical- Major Medical Center	505.989.9504
Santa Fe Care Center	505.982.2574
Santa Fe Imaging	505.983.9350
Santa Fe Soul Health & Healing Center	505.474.8555
Santa Lucia LLC	505.946.8222
Southwest CARE Center	505.989.8200
Southwest CARE Center Women's Service	505.988.8869
SVH Support	505.989.3336
Santa Fe Sleep Center	505.395.5315
Vizzia Technologies	770.652.7691





HEALTH CARE

Santa Fe has a long tradition as a healthy city. The American Lung Association named it one of the 20 U.S. cities with “consistently safe ozone levels” Modern technology, combined with alternative therapies, has helped establish the city as a center of healing for body, mind and spirit. Numerous massage therapists, holistic doctors, and traditional healers of all kinds make their home in Santa Fe.

- **CHRISTUS St. Vincent Regional Medical Center**

455 St. Michaels Drive | Santa Fe, NM 87505
505-983-3361 | stvin.org

Located in Santa Fe, the 200-bed hospital operates under a 50/50 partnership with CHRISTUS health and SVHsupport. CHRISTUS St. Vincent is a comprehensive acute-care hospital serving a seven-county area with a population of nearly 300,000.

Each year more than 13,000 patients are admitted to the hospital. More than 200,000 outpatients visit the hospital and its physicians each year. More babies are born in birthing suites at CHRISTUS St. Vincent than anywhere else in northern New Mexico, with nearly 1,300 newborns delivered at the hospital each year. The birthing program provides 11 labor-delivery-recovery-postpartum suites. More than 8,900 surgical procedures are performed each year at CHRISTUS St. Vincent. With more than 52,000 patient visits every year, CHRISTUS St. Vincent Regional Medical Center has the second-busiest emergency department in New Mexico.

- **Presbyterian Santa Fe Medical Center**

4801 Beckner Road | Santa Fe, NM 87507
505-772-1234 | phs.org

The new 342,000-square-foot Presbyterian Santa Fe medical center provides a range of healthcare services in one convenient location. It focuses on improving care, enhancing the patient experience, and lowering the total cost of care. It provides more choices and greater access to healthcare for Santa Fe and surrounding areas. The center features:

- An urgent care and 24/7 emergency department
- 30 private inpatient beds
- Surgery and procedures suites for outpatient and short-stay surgeries
- Lab and imaging services, including CT and MRI
- Specialty medical services
- Inpatient and outpatient rehabilitation services
- Ground and helicopter ambulances
- Hiking and biking trails, a healing pathway, and green building practices

The center is designed to be a beautiful and inviting place where community members can gather to pursue their own health and wellness goals.

EDUCATING THE FUTURE

Selecting the Right School

From preschools to college, Northern New Mexico has many ranges of educational opportunities for all ages. Schools are divided into three levels: Pre-K through fifth grade, middle school for sixth through eighth grades, and high school for grades nine through twelve.

Private Schools

- Almost 25,000 students attend 219 private and parochial schools in New Mexico.
- There are 25 private schools in Santa Fe, serving 2,771 students
- The average acceptance rate is 77%
- Minority enrollment is 49% of the student body, and the student-teacher ratio is 9:1

To find more information on private schools visit
www.privateschoolreview.com/new-mexico

Public Education

- The New Mexico public school system (pre-K through grade 12) operates within districts governed by locally elected school boards and superintendents. In 2013 New Mexico had 338,220 students enrolled in a total of 877 schools in 146 school districts.
- Santa Fe is home to 36 public schools, serving more than 13,000 students
- Minority enrollment is 78% of the student body, and the student-teacher ration is 15:1

To find more information on public schools visit
webnew.ped.state.nm.us

Colleges and Universities

- Serving more than 71,000 full-time students, the 36 colleges and universities of New Mexico offer choices for all types of student.
- There are 10 colleges within 50 miles of Santa Fe.

To find more information on colleges and universities visit
collegesimply.com/colleges/new-mexico





ELEMENTARY SCHOOLS

Acequia Madre Elementary	505.467.4000
Amy Biehl Community, Rancho Viejo	505.467.2100
Aspen Community Magnet School (K-8)	505.467.4500
Atalaya Elementary	505.467.4400
Carlos Gilbert Elementary (K-6)	505.467.4700
César Chávez Elementary (PK-5)	505.467.3200
Chaparral Elementary	505.467.1400
E.J. Martinez Elementary	505.467.3800
El Camino Real Academy (PK-8)	505.467.1300
El Dorado Community School (K-8)	505.467.4900
Gonzales Community School (K-8)	505.467.3100
Kearny Elementary	505.467.1800
Nava Elementary	505.467.1200
Nina Otero Community School (PK-8)	505.467.4200
NYE Early Childhood Center (PK-8)	505.467.4600
Piñon Elementary	505.467.1600
Ramirez Thomas Elementary	505.467.3000
Salazar Elementary	505.467.3900
Sweeney Elementary	505.467.1500
Tesuque Elementary	505.467.4100
Turquoise Trail Charter School	505.986.4000
Wood Gormley Elementary	505.467.4800

MIDDLE SCHOOLS

Aspen Community Magnet School (K-8)	505.467.4500
El Camino Real Academy (PK-8)	505.467.1300
El Dorado Community School (K-8)	505.467.4900
Gonzales Community School (K-8)	505.467.3100
Ortiz Middle School (6-8)	505.467.2300
Milagro Middle School (6-8)	505.467.3300
Monte del Sol Charter School (7-12)	505.982.5225
Nina Otero Community School (PK-8)	505.467.4200
NYE Early Childhood Center (PK-8)	505.467.4600

HIGH SCHOOLS

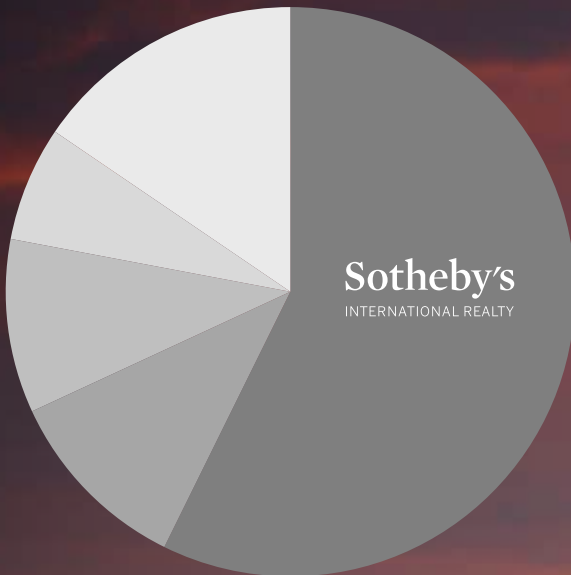
Academy at Larragoite	505.467.1900
Academy for Technology and Classics	505.473.4282
Capital High School	505.467.1000
Early College Opps. School (9-11)	505.467.2412
Mandela Int'l. Magnet School (7-12)	505.467.3270
The Masters Program (10-12)	505.428.7320
Monte del Sol Charter School (7-12)	505.982.5225
New Mexico School for the Arts	510.310.4194
Santa Fe High School	505.467.2400
Tierra Encantada Charter School	505.983.3337

PRIVATE SCHOOLS

Desert Montessori School (PK-7)	505.983.8212
La Mariposa Montessori School (PK-7)	505.995.9659
Little Earth School (PK-7)	505.988.1968
Rio Grande School (PK-6)	505.983.1621
Santa Fe Girls School (6-8)	505.820.3188
Santa Fe Preparatory School (7-12)	505.982.1829
Santa Fe School for the Arts and Sciences	505.438.8585
Santa Fe Secondary Learning Center (PK-8)	505.982.2240
Santa Fe Waldorf School (PK-12)	505.983.9727
Santo Niño Regional Catholic School (PK-6)	505.424.1766
St. Michael's High School	505.983.7353
Temple Baptist Christian Church & School	505.471.1434
The Tutorial School (3-12)	505.988.1859

UNIVERSITIES/COLLEGES

Institute of American Indian Arts	505.424.2300
New Mexico Highlands University–Santa Fe	505.424.9185
New Mexico State University–Santa Fe	575.646.0316
Northern New Mexico College–Española	505.747.2143
Santa Fe Community College	505.428.1000
Santa Fe Higher Education Center	505.428.1725
Southwest Acupuncture College	505.438.8884
Southwestern College	505.471.5756
St. John's College	505.984.6000
University of New Mexico, Santa Fe	505.428.1220



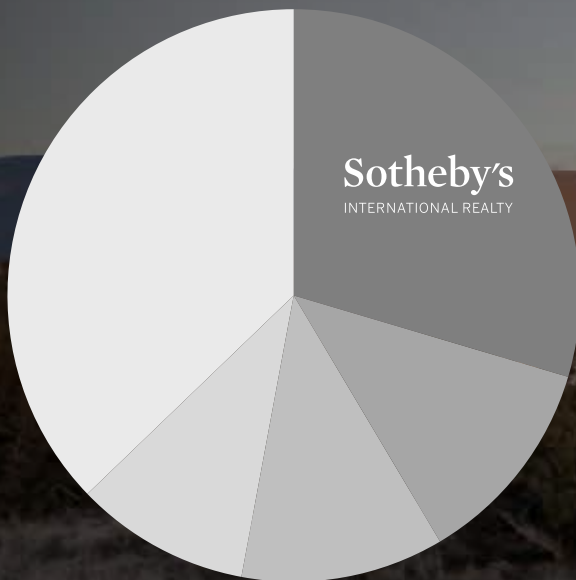
Santa Fe Market Share

\$1,000,000 AND ABOVE | 2020

For properties priced above \$1 million, Sotheby's International Realty had the top market share in Santa Fe in 2020.

57%	Sotheby's International Realty Santa Fe
11%	Firm 2
10%	Firm 3
7%	Firm 4
15%	Combination of Additional Companies

By dollar volume in 2019 - 2020. Obtained from the Santa Fe Association of Realtors Multiple Listing Service.



Santa Fe Market Share

ALL PRICE RANGES | 2020

For properties in all price ranges, Sotheby's International Realty continued its tradition of being the market leader with the top market share in Santa Fe in 2020.

29%	Sotheby's International Realty Santa Fe
12%	Firm 2
11%	Firm 3
10%	Firm 4
38%	Combination of Additional Companies

By dollar volume in 2019 - 2020. Obtained from the Santa Fe Association of Realtors Multiple Listing Service.



WE ARE THE MARKET LEADER

Experience and Success

Our associate brokers have an outstanding ability to affect successful transactions that benefit their clients. Their average record of production is the greatest in Santa Fe.

Education About the Market

Well versed in the local real estate market, we know how best to position and sell your home or help you purchase a new one. We will help you understand the many factors that influence the market.

Support, Guidance, and Availability

We provide personal help to you in every detail of your transaction. Our associate brokers commit to being available for every client as needed.

Smooth and Successful Closing

Our job is to make sure the steps from contract to closing happen correctly and on time so that the actual closing goes smoothly.

Peace of Mind

You can relax knowing that our knowledge, skill, discretion, and commitment to you will help achieve your objectives.

FOCUS ON YOUR HOME SEARCH

Secure a Pre-Approval Letter

- Obtaining a pre-approval letter from a reputable lender is a prerequisite to beginning your home search. If you need to finance your home purchase, you must know the amount and type of loan you qualify for. Your lender will help you establish your budget and discuss the mortgage options available to you.
- When you find the right property, the seller will view your offer more favorably if it is accompanied by your pre-approval letter. Being pre-approved tells the seller that you are a serious and qualified buyer.
- Ask your lender how many days will be required for the lender to complete the approval and underwriting process. This will impact the Closing Date that you agree upon in the contract. Ultimately, it is your responsibility to have the money at the title company on the Closing Date specified in the contract, so work with a dependable lender.

Define Search Criteria

- Defining your needs and wants will help narrow the range of available properties that will meet your goals.

Review of Active Listings

- We will review properties currently active on the market, including listings that are not on the MLS, to pinpoint those that meet your criteria and budget.





Virtual Property Tours

- We can visit virtually the properties that match your preferences through video, Matterport, and virtual open houses available on sothebysrealty.com and we will continue to do so as new properties become available.

Automatic Property Updates

- As soon as a property that meets your criteria is posted on the MLS, you will receive an email alert. If you see a newly listed property that you would like to tour or have questions about, please contact us.

Access to Non-MLS listings, when Applicable

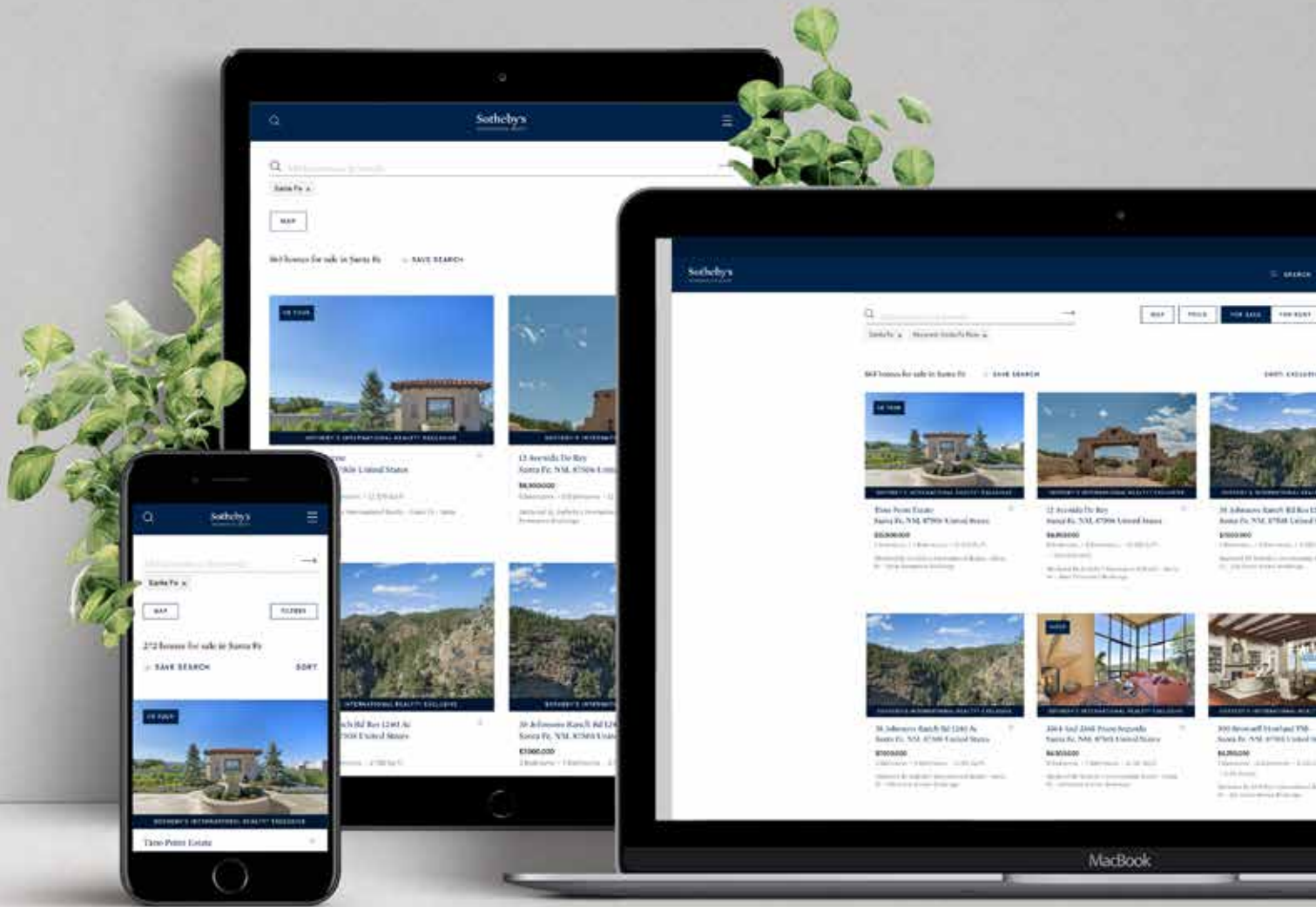
- Because of our position as a market leader, we will occasionally be able to arrange access to properties that are not listed on the MLS. If we learn of a property coming on the market that may interest you, we will arrange for advance access, if possible.

Preparation of Your Offer

- Once we identify a property that you want to purchase, we will provide insight on recent comparable property sales, recent pending sales, and active listings so we can place a competitive offer and negotiate effectively.

Negotiation of the Offer to a Final Contract with the Seller

- If the Seller does not accept your offer but responds with an invitation to submit a new offer with different terms, we will analyze the Seller's response and decide whether to adjust the offer. We will strive to negotiate a contract that is as advantageous to you, the Buyer, whenever possible.

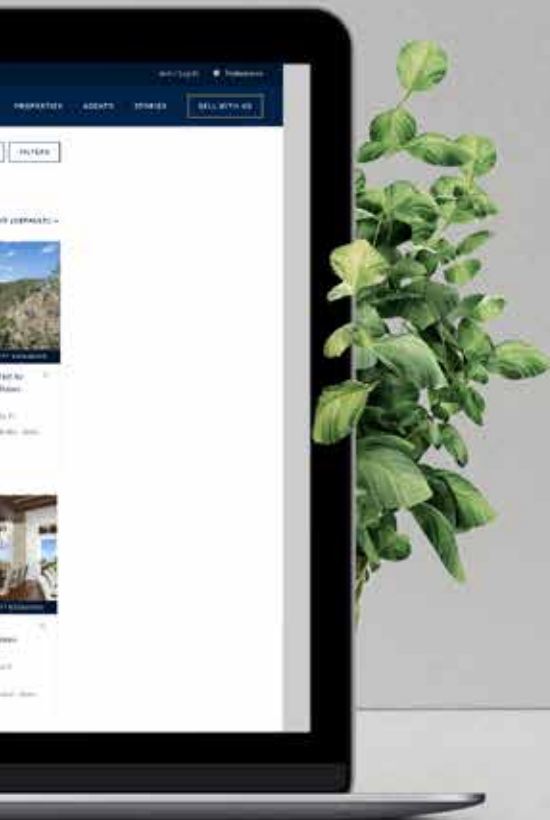


YOUR GUIDE TO SANTA FE NEIGHBORHOODS

Each Santa Fe neighborhood has its own treasured history and unique lifestyle. We'll help you discover each one so you can find the perfect place to call home.

Visit sothebysrealty.com to explore some of Santa Fe's extraordinary neighborhoods.

To help you navigate some of Santa Fe's major attractions, shopping, parks, museums, and theaters, go to santafe.org.



CONTRACT TO CLOSING

Each sale is unique. The steps discussed here will vary with every transaction, and some may not apply. There may be additional actions required in your sale that are not addressed here. Your associate broker will be your guide through every step.



1

Earnest Money

When the Contract has been signed and all changes initialed by both parties, the Effective Date of the contract will be filled-in by the last Broker in receipt of the Contract and will be sent to the title company. Coordinate with your associate broker to ensure that the Earnest Money is deposited with the title company as soon as possible.



2

Your Loan

You are obligated to promptly apply for the loan described in the Third Party Financing Addendum and to make every reasonable effort to obtain approval. Stay in close contact with your lender and provide all documentation requested. Your lender should provide you with a Loan Estimate soon after you have completed the loan application and will order a formal appraisal of the property.



3

Inspections

The property should be inspected by reputable inspectors as soon as possible after the Effective Date. The initial inspections will provide you with the inspector's opinion of the condition of the property.



4

Insurance

As soon as the contract has been signed, contact your insurance agent to obtain quotes for homeowners and flood insurance. The insurance quote should be reviewed during your Option Period.





Title Commitment

The title commitment outlines the terms under which the title company will insure the title to the property after Closing. The title company should deliver the commitment to you within 20 days after the Effective Date.

5



Survey

Paragraph 18 of the Residential Purchase Agreement (page 8) controls when, and by whom, the survey must be obtained. The survey is ordered through the title company by Buyer or Seller within the time specified. The surveyor should note any encroachments, easements, and boundary issues on the survey.

6



Closing Disclosure

As a borrower, you must have three days to review the Closing Disclosure from your lender before Closing can occur. (Sundays and federal holidays are excluded.)

7



Prepare for Move-In

Options for moving services should be investigated and scheduled well in advance of your move. Approximately a week prior to Closing, you should contact your utility providers – electric, gas, water, and trash. Prior to Closing, it is common to do a final walk-through of the property with your associate broker to ensure everything is in order.

8



Closing

Your lender will wire the money being loaned for the purchase to the title company. You will need to wire or bring a cashier's check to the title company for the "Cash to Close" noted on your Closing Disclosure. If you wire money, be sure to confirm the wiring instructions verbally with the title company.

9





FAQs

1. What type of inspections should I schedule?

Your associate broker will likely recommend, at minimum, the following general inspections:

- a. Mechanical inspection
- b. Structural inspection
- c. Termite/Pest inspection

The general inspectors may advise additional specialized inspections based on conditions they discover. Depending on the characteristics of the home, you may want one or more of the following inspections: stucco or moisture, pool/spa, sprinkler, hydrostatic, environmental, septic system, water well system, or foundation. Your associate broker will be able to provide you with a list of inspectors who have worked for clients of our brokerage in the past.

2. What can I expect from the inspection process?

It is imperative that you be present for all inspections. The main purpose of the inspection process is for you to have the opportunity to examine the property during the Option Period. You will want to see firsthand any conditions that concern the inspector. The inspector may also provide helpful hints for future maintenance of central components of the home. If the inspections reveal defects or problems, you may choose to (1) terminate the contract during the Option Period, (2) negotiate an Amendment, or (3) move forward with the contract with no Amendment. The seller is not obligated to negotiate or agree to an Amendment. Your associate broker will advise you in negotiations and prepare applicable forms.

3. How long are inspections? What do they cost?

Depending on the size of the house and improvements, you should reserve 2-4 hours for inspections. The cost can be as low as \$350 or as high as \$1,000 or more; depending on the inspector you choose to hire. Many buyers prefer to employ structural inspectors who are also registered engineers.

4. How do I choose a lender and the right type of loan?

Choosing the right lender is one of the most important decisions you will make. Be sure that the lender you choose has a proven track record of on-time closings. Your lender should have a local office. If your lender is not prepared to close by the closing date in the contract, then you could lose your earnest money or be sued. Your lender should be able to consult with you as to the right type of loan for your financial situation.



5. What happens if the appraised value of the home does not meet or exceed the sales price?

If the appraised value of the home is lower than the sales price, your lender might not be able to approve the loan based on the property value. You may have the right to terminate the contract if this occurs. Alternatively, the seller might agree to lower the sales price to the appraised value, or you might choose to pay the difference between the appraised value and the sales price as additional down payment.

6. Elevation Certificate

The National Flood Insurance Program (NFIP) Elevation Certificate (EC) (FEMA form 086-0-33) is an administrative tool of the NFIP which is to be used to provide elevation information necessary to ensure compliance with community floodplain management ordinances, to determine the proper insurance premium rate, or to support a request for a Letter of Map Amendment (LOMA) or a Letter of Map Amendment based on fill (LOMR-F).

7. When my loan has been approved, can I start buying furniture and making other purchases?

Please refrain from making any large purchases on credit until after closing. Your lender might perform a last-minute credit check just before closing to ensure that your credit ratios have not changed.

8. What is the purpose of a pre-closing walk-through?

The pre-closing walk-through will be scheduled by your associate broker at a time convenient for you and the seller. The walk-through is your opportunity to review the property just before closing to ensure that it is in the same condition as when the contract was signed or has been repaired, as required, if applicable. You should walk through the entire home. If you are purchasing new construction, there are several walk-through processes.

9. Why is it important to have title insurance?

Title insurance is a means of protecting yourself from financial loss in the event that problems develop regarding your rights of ownership. There may be hidden title defects that even the most careful title search will not reveal. In addition to protection from financial loss, title insurance pays the cost of defending you against any covered claim. There are two types of title insurance. A Lender's Policy ensures that your lender has a valid lien on the property. Most lenders require this type of insurance and will typically require the borrower to pay for it. An Owner's Policy, on the other hand, protects your interest in the property.



COUNTDOWN TO MOVING DAY

☐ Eight weeks prior to moving

- Obtain a floor plan of your new residence and decide what household items you want to keep
- Take an inventory of all your household goods
- Solicit estimates from several moving companies and choose a mover
- Check your homeowners policy to determine if your possessions are covered when moving
- Establish a file for all moving papers and receipts
- Arrange to transfer children's school records

☐ Six weeks prior to moving

- Begin search for good health-care professionals in your new location
- Fill out post office change of address cards and send new address to anyone who might need it
- Clean out closets and storage spaces, hold a garage sale, or donate items you will not be moving

☐ Four weeks prior to moving

- Obtain necessary moving supplies: boxes, twine, labels, etc. and start packing
- If your mover is doing the packing, arrange to have it done at least two days prior to loading
- Gather valuable personal papers that you may need at your destination location, including medical and dental records, school records, birth certificates, etc.
- Make travel plans and arrange any hotel or other reservations

☐ Three weeks prior to moving

- Arrange to have utilities disconnected in your present home and connected at your new home
- Request that callers to your old phone number be directed to your new one, if applicable
- Determine internet connectivity
- Ready car registration, notify the state Motor Vehicle Division of new address, and ready insurance records for transfer

☐ Two weeks prior to moving

- Arrange to move pets
- Check with mover about moving house plants (some movers will not move plants)
- Dispose of all items too dangerous to move, including flammable liquids

☐ One week prior to moving

- Transfer all bank accounts and buy traveler's checks, if moving internationally
- Forward all prescriptions to your new pharmacy. Keep at least a two-week supply on hand
- Make arrangements to pay for your move
- Withdraw items and close safety deposit boxes
- Be sure to have a communications system in place for days spent in transition, including voicemail service and a working phone number to make and receive calls.

☐ Two days prior to moving

- Defrost and dry refrigerators and freezers to be moved
- Set aside valuable items (jewelry, vital documents, money, etc.) to carry with you

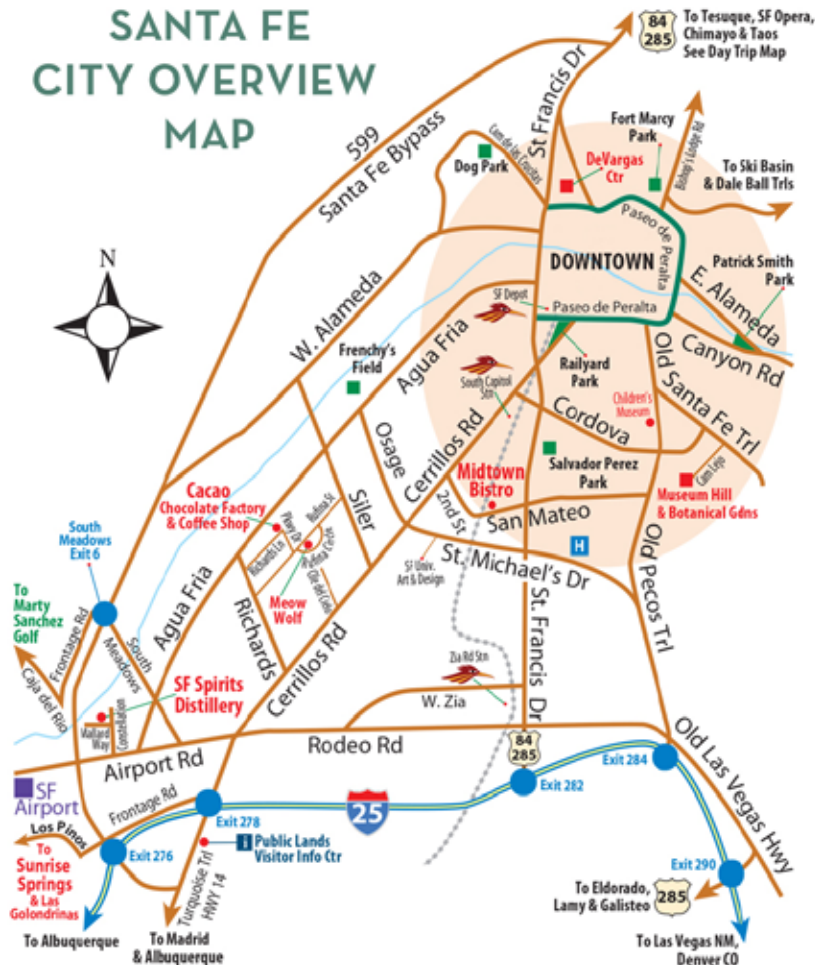
☐ Moving Day

- Be on hand to answer questions and give directions to movers and stay until they are finished
- Accompany driver for inventory of your household goods
- Complete information on bill of lading and carefully read the document before you sign it
- Make sure you have your copies of the bill of lading and inventory
- Keep the bill of lading until your possessions are delivered, the charges are paid, and any claims are settled
- Before the van leaves, take one final look through the house to make certain nothing has been left behind
- Give the driver directions to your new home
- Notify the driver and the van line where you can be reached during the move

☐ Delivery Day

- Be on hand to answer any questions and give directions
- It is required by Federal law that the driver is paid before your goods can be unloaded
- Supervise unloading and unpacking and check for any damaged or missing items
- Note on the inventory any damaged boxes or obvious damage to unboxed items before you sign anything

SANTA FE CITY OVERVIEW MAP



Santa Fe Brokerages

231 Washington Avenue Brokerage | 505.988.8088

326 Grant Avenue Brokerage | 505.988.2533

318 Grant Avenue Brokerage | 505.982.6207

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