

# GAMA TEAM

Gama Group LLC • Licensed Real Estate Broker

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## Standard Operating Procedures for Prospective Homebuyers

Broker: Gama Group LLC  
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Gama Group LLC (the "Broker") is making these Standard Operating Procedures available pursuant to New York Real Property Law §442-h.

### 1. Identification

Prospective buyers may be required to provide identification prior to showing a property. Acceptable forms include a driver's license, passport, or other government-issued ID.

### 2. Pre-Approval / Proof of Funds

Prospective buyers may be required to provide financial qualification prior to showing properties, including a mortgage pre-approval letter or proof of funds for cash purchases.

### 3. Exclusive Buyer Representation

Prospective buyers are not required to sign an exclusive buyer representation agreement; however, such an agreement may be requested prior to submitting offers or engaging in a transaction.

### 4. Fair Housing

Gama Group LLC is committed to equal professional service and complies with all federal, state, and local Fair Housing laws.

### 5. General Disclosure

All information is deemed reliable but not guaranteed. Buyers are encouraged to conduct their own due diligence. Gama Group LLC does not provide legal, tax, or financial advice.

### 6. Changes to Procedures

These Standard Operating Procedures may be updated at any time without prior notice.

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This document is provided for compliance and informational purposes.