

unlocking YOUR REAL ESTATE ADVENTURE

We are thrilled you've chosen us to guide you through the exciting journey of finding your dream home. This document outlines the terms of our Buyer Representation Agreement, which we encourage you to review carefully. We are dedicated to providing exceptional service and ensuring a seamless, successful home buying experience.

SERVICES WE PROVIDE

CORE SERVICES

- Property Search and Acquisition: Find and secure the best properties.
- Market Analysis and Insights: Provide market data for smart decisions.
- Exclusive Property Access: Offer early access to off-market listings.

CLIENT SUPPORT AND GUIDANCE

- Property Showings: Arrange and conduct viewings.
- Offer Strategy and Negotiation: Craft strong offers and advocate for your interests.
- Transaction Management: Handle the entire buying process.

COMPREHENSIVE CLIENT CARE

- Due Diligence Support: Assist with inspections and evaluations.
- Financial Coordination: Help with mortgage and financial planning.
- Closing and Post-Sale Services: Manage closing and offer ongoing support.

DEDICATED PARTNERSHIP

 Trusted Advisor: Guide you throughout the homebuying journey.

BUYERS AGREEMENT

COMMUNICATION

 Open and Timely Communication: Maintain open and timely communication throughout the process.

AVAILABILITY AND COOPERATION

- Accessibility: Be available for property showings, discussions, and decisionmaking.
- Decision-Making: Make timely decisions and fully cooperate, including providing necessary documentation and property access.

FINANCIAL RESPONSIBILITY

 Financial Commitment: Provide accurate and timely financial information, including your preapproval.

EXCLUSIVE REPRESENTATION

• Exclusive Agreement: Grant exclusive representation, which allows our full dedication to your home search.

By signing the attached Buyer Agreement, you confirm that you have read, understood, and agreed to the terms and conditions.

We are excited to help you find your new home!

WHY YOU NEED A BUYER'S AGENT IN NEW YORK CITY'S REAL ESTATE MARKET

Navigating NYC's competitive real estate market requires a skilled professional who can fiercely advocate for your interests. Here's why we're your secret weapon for a successful and stress-free home buying journey.







•FINANCIAL ASSESSMENT AND PRE-APPROVAL:

We'll review your finances, set a budget, and help you get pre-approved, giving you a stronger position in negotiations.

•NEEDS AND WANTS EXPLORATION:

We'll discuss your lifestyle needs and preferences to narrow your search and find the perfect home.

•MARKET ANALYSIS AND STRATEGIC SEARCH AND WINNING OFFERS:

Using our deep knowledge of the New York City market, we'll identify properties that match your criteria and budget.

•PERSONALIZED TOURS AND INSIGHTS:

Enjoy personalized tours with insights into local amenities, schools, and neighborhood trends.

•NEGOTIATION POWERHOUSE:

As skilled negotiators with local trend knowledge, we'll:

- Craft strategic, compelling offers.
- Navigate multiple bids with favorable tactics.
- Uncover seller motivations for potential concessions.
- Protect your interests with necessary contingencies.

.DISCLOSURES EXPLAINED:

We'll simplify complex legal language in disclosures for you.

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INSPECTION REPORTS DEMYSTIFIED:

Clarify technical inspection reports and use them for negotiating repairs or price adjustments.

MARKET INSIGHTS AND TRENDS:

Stay informed about local market trends for data-driven decisions.

PAPERWORK MANAGEMENT:

Handle all necessary documents, ensuring a smooth transaction.

COMMUNICATION AND COORDINATION:

Manage all communication with sellers' agents, inspectors, and other parties, keeping you informed.

PROBLEM-SOLVING AND ANTICIPATION:

Foresee potential hurdles and develop solutions.

CLOSING COORDINATION:

Guide you through the closing process, ensuring you understand all documentation.

POST-CLOSING SUPPORT:

Here to assist and answer questions related to your new home even after closing. With our expertise and dedication, you can confidently navigate the New York City market, secure your dream home at the best price, and enjoy a stress-free journey.

client TESTIMONIALS





Our experience with Aloha Luxury Estates was exceptional. They went above and beyond for us in every single way. We were extremely impressed by how they handled everything from start to finish, anticipating issues and their proactive communication. They helped us to negotiate a fantastic deal as a seller. We highly recommend her to all of our friends.

MICHELLE & JAKE J.

My apartment-hunting experience was relatively smooth, and we owe it all to Aloha Luxury Estates. They listen to your priorities and are very responsive. I truly felt Aloha Luxury Estates was our representative and advocate and did not have a personal agenda. They helped me to find an apartment when I first moved to the city, and years later, they also helped me purchase my apartment. They were not only my agents but also became my friends in the city.



HOLLY T.



Aloha Luxury Estates has the best agents in the city. They're not only professional but also caring. They always made sure their job was nicely done and are always trying to improve their service. I highly recommend them.

JUNE F.

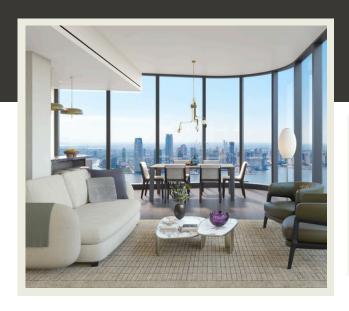
They were transparent, thoughtful, and incredibly reassuring from the start—especially as I navigated the NYC real estate market from Texas while helping my daughter move. Knowing my concerns as a parent, Aloha Luxury Estates treated my daughter with the same care they'd give their own sister. Thanks to Aloha Luxury Estates, my daughter now has a beautiful, safe home in NYC—and I have peace of mind. I can't recommend them enough to anyone looking for a kind, trustworthy, and highly capable real estate professional.



KELSEY & TUCKER

WHY THE RIGHT ADVISOR

MAKES ALL THE DIFFERENCE



Buying a home can be overwhelming without the right guidance. We provide expert support to help you navigate the process with confidence—so you can avoid costly mistakes and find a home that truly fits your needs and lifestyle.

ACCESS TO LISTINGS

Through our brokerage relationships, we're able to provide access to both on-market and exclusive off-market listings that aren't available to the general public.

MARKET EXPERT

→We take the guesswork out of the homebuying process by providing upto-date market insights, pricing trends, and neighborhood expertise—so you can make confident, competitive offers without spending hours researching on your own.

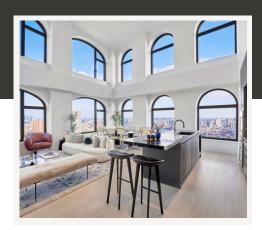
BOARD PACKAGES & PROCESS

We handle all the complex paperwork involved in your real estate transaction, ensuring nothing is overlooked and making the process as smooth and stress-free as possible.

→ Our team handles all the paperwork, making sure every document is completed accurately and submitted on time to ensure a seamless, stress-free process from start to finish.

WHY THE RIGHT ADVISOR

MAKES ALL THE DIFFERENCE







NEGOTIATING TERMS

Negotiating a home purchase involves discussions about price, repairs, and closing costs.

→ Handle all negotiations on your behalf—whether it's price, repairs, or closing costs—using market research, strategy, and experience to secure the best possible terms so you don't have to navigate it alone.

• REAL ESTATE ATTORNEYS

Real estate transactions are subject to various legal requirements and regulations.

→Your real estate attorney ensures you're fully protected by reviewing contracts, explaining your legal obligations, and making sure you comply with all relevant laws—so you can move forward with peace of mind and avoid costly legal issues down the line.

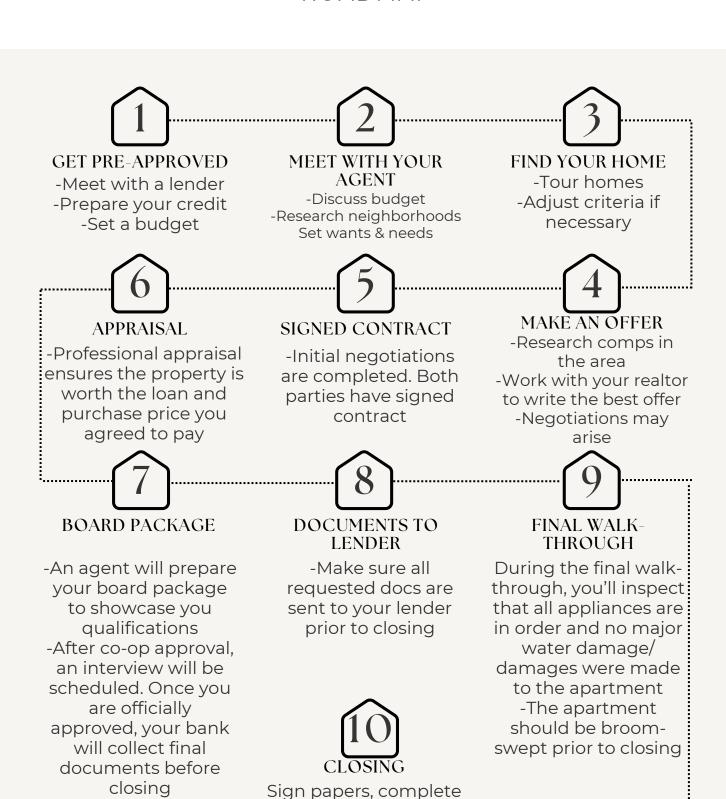
CONDUCTING INSPECTIONS IF NECESSARY

Arranging home inspections and interpreting the results can be challenging on your own.

→Coordinate all inspections and guide you through the results, helping you understand what matters, what's negotiable, and how to strategically address any issues—saving you time, stress, and potentially thousands in future costs.

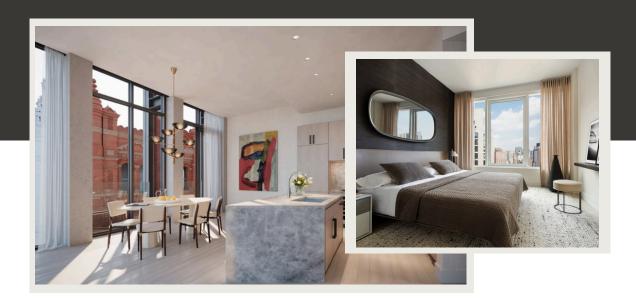


ROADMAP



the purchase, and receive your keys

our signature HOME BUYING PROCESS



STEP ONE
GET PRE-APPROVED

Pre-approval means your lender has verified your financials and approved you for a specific loan amount—giving you serious leverage in a competitive market. We'll connect you with trusted loan officers and help you collect all required documentation, from W-2s to bank statements. We'll review what income qualifies and which doesn't so there are no surprises. Getting pre-approved early helps us move quickly when we find the right home. It shows sellers you're serious and positions you ahead of other buyers.

2 STEP TWO FIND YOUR HOME

Once you're pre-approved, we'll begin touring homes that align with your budget and lifestyle. Our team will help you evaluate property condition, layout, and neighborhood quality while tracking notes and encouraging you to document your favorites. The goal is to find a home that fits your needs and feels right—without the overwhelm.

STEP THREE

MAKE AN OFFER

When we find the one, we'll guide you in submitting a competitive offer based on recent comps and market conditions. Our team will advise on key terms that strengthen your position and handle any negotiations that follow. Once accepted, you're officially under contract and on your way to closing.

STEP FOUR

ORDER AN INSPECTION

Once your offer is accepted, we'll schedule a licensed home inspector to assess the property's condition. You'll receive a detailed report outlining any issues, big or small. We'll help you determine which concerns are minor and which deserve attention. From there, we can negotiate credits or repairs with the seller. Inspections give us peace of mind and a clear understanding of what you're buying.

STEP FIVE

SIGN CONTRACT

After the inspection, we may revisit the offer to request seller credits or negotiate repairs. Our team will help you prioritize major concerns while keeping things efficient and amicable. At this stage, your attorney will also review the contract and conduct due diligence on the building. They'll flag any red flags before you sign and submit your deposit. With both legal and strategic guidance in place, your purchase is protected.

STEP SIX

APPRAISAL & BOARD PACKAGE

Your lender will order an appraisal to confirm the home's value matches the purchase price. For co-ops, we'll help prepare a standout board package and guide you through the approval process. Once cleared, your loan is finalized, and we're one step closer to closing.

STEP 7 **CLOSING**

> On closing day, you'll sign all final documents, complete a walkthrough, and receive your keys. We'll coordinate with your attorney, lender, and title company to ensure everything goes smoothly. It's the final step before you officially become a homeowner.

STEP 8

APPRAISAL & INSURANCE

A professional appraiser will evaluate the property to ensure its value matches the loan amount. Our team will also help you secure homeowner's insurance to protect your investment.



Aloha Luxury Estates

(808) 339-0254

MELLO@ALOHALUXURYESTATES.COM

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ADVOCATE

Buying a home is one of the biggest decisions you'll make. It's crucial to have an experienced agent on your side, looking out for your best interests. A buyer's agent is dedicated to protecting you and ensuring your needs are met. Having a buyer's agent offers invaluable support and protection throughout the process.

- Prioritizes Your Needs
- Solves Problems Quickly
 - Skilled Negotiator
- Knows the Local Market
- Communicates Regularly

EXCLUSIVE ACCESS

We will narrow down the homes that fit your unique wants and needs and get you in the door. We look at dozens of homes every week, and we can help you identify potential problems within a home.

When repairs or changes in price need to be made, we will be your guide and handle requesting any repairs or changes in price to the sellers.

BOARD PACKAGES

Buying a home involves many types of documentation. We have the experience and knowledge to navigate real estate contracts. Ensuring that nothing is overlooked and that you truly understand what a paper means before ever signing on the dotted line.

ON YOUR SIDE

A buyer's agent will represent your best interests. With a pulse on the local market and a sound understanding of how various amenities effect the value of a home, we will make sure we submit a competitive offer on the right house for you.

NEIGHBORHOOD EXPERT

We work hands-on every day alongside inspectors, contractors, and sellers—bringing you the local expertise and sharp negotiation skills needed to secure your dream home at the best possible price. When it comes time to make an offer, our in-depth market knowledge gives you a decisive edge.

PROBLEM SOLVER

We're here to protect your interests every step of the way—handling any issues that arise so you don't have to. Our goal is to make your home-buying experience smooth, stress-free, and even enjoyable from start to finish.





FINANCING

PREPARING FOR YOUR HOME LOAN

Before you officially begin your home search, we always recommend to begin with talking to a lender and getting pre-approved. A lender will be able to answer all of your questions regarding finances and give you a clear understanding of the exact price range you will be pre-approved for and an estimate of the expenses to expect.

UNDERSTANDING PRE-APPROVAL

WHAT IS PRE-APPROVAL?

A pre-approval letter from a lender indicates your estimated borrowing capacity. It strengthens your negotiating position when making offers.

FACTORS LENDERS CONSIDER:

- Credit score
- Income
- Debt-to-income ratio
- Employment history
- Assets

BEFORE YOU GET PRE-APPROVED

IMPROVE YOUR CREDIT SCORE:

- Check your credit report for errors
- Pay bills on time and avoid excessive debt
- Limit new credit inquiries
- Consider paying down high-interest debt



QUESTIONS

TO ASK YOUR MORTGAGE LENDER

Q. WHAT WILL MY FEES AND PAYMENTS BE? Get details on payments, rates, closing costs, and down payment

Q. WHAT TYPES OF MORTGAGE TERMS DO YOU OFFER? Explore fixed, adjustable, FHA, and VA loans.

Q. WHAT CREDIT QUALIFICATIONS DO YOU REQUIRE? Understand the credit score and financial criteria needed

Q. DO YOU OFFER MORTGAGE POINTS?
Ask about points to lower interest rates and benefits.

Q. WHAT IS THE INTEREST RATE AND APR?

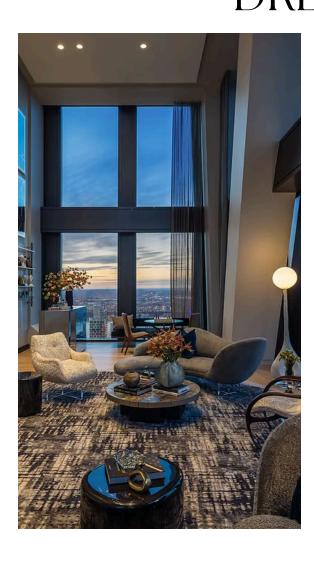
Get details on interest rates and annual percentage rate (APR)

Q. DO YOU OFFER A MORTGAGE RATE LOCK? Check if you can lock in your interest rate to avoid market changes

COMMON LOAN TYPES

and qualifications

CONVENTIONAL	For most borrowers, typically require 20% down.	Credit score generally required: 620 or higher
JUMBO LOAN	For borrowers purchasing high-value properties that exceed conforming loan limits	Credit score generally required: 700 or higher
ADJUSTABLE- RATE	For borrowers who expect short-term homeownership or believe interest rates will decrease.	People planning short- term ownership or expecting income increases may consider ARMs.



START TOURING HOMES

Time to Start Touring!

Let the search begin! We'll take detailed notes on every property we visit—condos, co-ops, townhouses—since it can be easy to forget the differences between each space after multiple showings. Feel free to take photos or videos (where allowed) to help you remember what stood out whether it's the view, light, layout, or finishes. Once we find the one, we'll present a strategic offer based on: Recent comparable sales in the building or neighborhood, current market activity and buyer competition, the unit's value in its present condition From there, we may enter into negotiations, which can involve price, closing timeline, concessions, or even board approval prep (especially in co-ops). Our goal is to advocate for your best interests every step of the way.



Open and close all windows

- Open and close all windows and doors to ensure they function properly and are well-insulated; check for water damage around ceilings and walls.
- Evaluate natural light, views, and overall layout flow to make sure it aligns with your lifestyle.
- Review closet and storage space—always a valuable asset in NYC living.

- Check the building's condition, including the lobby, hallways, elevators, and common areas.
- Understand monthly costs and ask about upcoming assessments.
- Review building policies and amenities—doorman, gym, rooftop, pet rules, sublets, and more.
- Observe nearby buildings and check for construction or poor upkeep.
- Take note of street activity and foot traffic at different times of day.
- Evaluate proximity to subways, parks, schools, groceries, and the block's overall vibe.



Understanding your preferences is crucial. It helps us focus on properties that align with your needs and tailor our approach for a more efficient and successful home-buving process.

buying process.		
What factors will influence your home buying decision?		

- Neighborhood:
- Schools:
- Size:
- Location:

needs

wish list

Best days and times for showings?

Are you looking for specific amenities or features in the neighborhood?

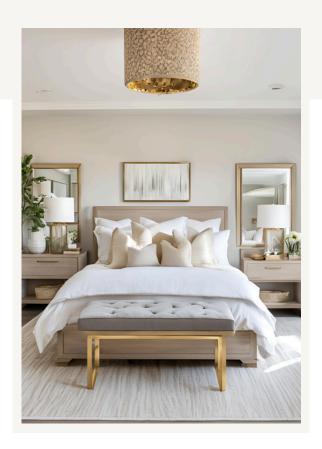
Do you want a move-in-ready home or are you open to doing renovations?

Do you have any specific style or design preferences for your new home?

Focus only on homes that truly interest you.

We'll help you stay organized during
showings so you can evaluate details,
compare options, and make a confident
decision.

- Take detailed notes on layout, natural light, and overall feel to stay organized.
- Capture photos and videos to remember what you liked—and didn't.
- Inspect the property thoroughly, including closets, fixtures, and finishes.
- Evaluate the neighborhood vibe, noise, and proximity to essentials like transit and groceries.



HOMES TOURED

ADDRESS	KEEP OR PASS
	Keep Pass

enafting A WINNING OFFER

STRATEGIES TO A WINNING OFFER

- OFFER A COMPETITIVE PRICE
 - PAY IN CASH
- LIMIT CONTINGENCIES
 - INCREASE YOUR EARNEST MONEY DEPOSIT
- OFFER A FLEXIBLE CLOSING DATE
 - REMOVE NON-ESSENTIAL REQUESTS
- BE READY TO ACT FAST
 - HAVE YOUR ATTORNEY INFO READY
- INCLUDE YOUR FINANCIAL PAPERWORK: BANK STATEMENTS (CASH) PRE-APPROVAL LETTER



AFTER YOU SUBMIT AN OFFER



navigating ESCROW AND SECURING YOUR LOAN

- 1) Offer Acceptance: Buyer and seller agree on price.
- **Contract Sent:** Seller's attorney sends the contract to buyer's attorney.
- 3 **Due Diligence:** Buyer's attorney sends the contract to buyer's attorney.
- (4) **Contract Signed:** Buyer signs and submits deposit; seller countersigns.
- (5) Loan Application: Buyer applies for mortgage and submits documents
- **6** Appraisal & Underwriting: Lender reviews property and buyer's finances.
- (7) Loan Commitment Issued: Lender gives preliminary approval.
- **8 Board Package Submitted**: Buyer submits full board application.
- (9) Board Interview (Co-ops only): Buyer meets with the board.
- (10) **Board Approval Granted**: Final green light from the building.
- (11) Clear to close: Lender gives final loan approval
- (12) Final Walkthrough: Buyer checks the condition of the unit.
- (3) Closing Day: Papers are signed, funds transfer, keys delivered.



HOME INSPECTIONS



INSPECTIONS IN NYC

In NYC, inspections are not typically required for condos, co-ops, or new developments, as these buildings are maintained by management or developers. However, inspections are strongly recommended—and often essential—when purchasing townhomes, as the buyer is solely responsible for the entire structure and systems.

APPRAISAL AND INSURANCE



PROPERTY TITLE SEARCH

A property title search is the process of examining public records to determine the legal ownership and any outstanding liens or encumbrances on a property. It is performed during the homebuying process to ensure clear ownership and address any issues before the sale. It is typically done by a title company or real estate attorney.

HOME OWNERS INSURANCE

You'll need insurance for the new home before closing. This will protect against things like fire, storms, and flooding.

Homeowner's insurance is important because it provides financial protection against losses or damage to your property, liability coverage, is often required by mortgage lenders, and provides peace of mind.



AS YOU APPROACH THE CLOSING OF YOUR HOME PURCHASE, THERE ARE A FEW FINAL STEPS TO COMPLETE.



FINAL LOAN APPROVAL

First, you need to ensure that all financial documents and conditions are met for the "clear to close" from your lender. This means your mortgage has been fully approved, and you're ready to sign the final paperwork.



Next, you'll conduct a final walk-through of the property. This typically happens the day of or 24 hours before before closing and allows you to confirm that any agreed-upon repairs have been completed and the home is in the expected condition.

Take your time during this walk-through to ensure everything is in order. Once satisfied, you'll proceed to closing, where you'll sign the necessary documents and officially become the owner of your new home.

NYC MANSION TAX

WHAT IS THE MANSION TAX?

The NYC mansion tax is a state-imposed transfer tax on residential purchases over \$1 million, paid by the buyer at closing. It applies to condos, co-ops, and houses, and is a percentage of the purchase price. Buyers must also provide required documents like the credit line mortgage certificate. This tax can significantly affect the total cost of high-value properties in NYC.



WHEN DOES THE MANSION TAX APPLY IN NYC?

The mansion tax applies to NYC residential purchases of \$1,000,000 or more—including condos, co-ops, and houses. If the price is even a penny over, the buyer pays this tax at closing. Properties under \$1M are exempt.

MANSION TAX RATES AT DIFFERENT PRICE POINTS

\$1M-\$1.99M: 1.00%

\$2M-\$2.99M: 1.25%

\$3M-\$4.99M: 1.50%

\$5M-\$9.99M: 2.25%

\$10M-\$14.99M: 3.25%

\$15M-\$19.99M: 3.50%

\$20M-\$24.99M: 3.75%

\$25M+: 3.90%

Be sure to factor this into your closing costs—for example, a \$2.5M home comes with a 1.25% tax, or \$31,250.

DOES MANSION TAX APPLY TO NEW CONSTRUCTION

A common question from buyers that are interested in new developments is, will I still have to pay the mansion tax? The answer is unfortunately yes. If the purchase of an apartment in a new development is equal to or greater than the \$1 million minimum consideration threshold, then mansion tax will be due according to the statutory rate for the



purchase price. Mansion tax is applicable for re-sale condos, co-ops, townhouses, as well as new development condos.

DOES THE NYC MANSION TAX APPLY TO PROPERTIES USED AS A PERSONAL RESIDENCE?



One of the key aspects of the mansion tax is that it applies uniformly to all residential real estate transactions that meet the price thresholds, regardless of the intended use of the property. This means that if you are purchasing a property in NYC as a personal residence or an investment property, it may be subject to the mansion tax at time of purchase.

CLOSING COSTS

CONDO CLOSING COSTS

ATTORNEY FEES

· Legal: ~\$2,500-\$5,000+

BANK FEES

· Points: 0-3% of loan

· Application/Credit: \$400-\$600

· Bank Attorney: \$500-\$1,500

· Appraisal: \$300-\$1,500

· Tax Escrow: 2–6 months of taxes

Mortgage Tax:

-1.8% (loan < \$500K)

-1.925% (loan > \$500K)

· Origination Fee: 0-3% of loan

BUILDING FEES

· Board Package: \$500-\$2,000

· Move-in Fee: \$250-\$1,000

• Deposit: \$500-\$1,500 (refundable)

· Common Charges: Pro-rated

· Credit Check: \$300-\$500 per buyer

NEW DEVELOPMENT (If applicable)

· NYC Transfer Tax:

-1% (<\$500K) /1.425% (>\$500K)

· NYS Transfer Tax:

- 0.4% (<\$3M) / 0.65% (>\$3M)

TITLE & GOVERNMENT

• Title Insurance: ~0.45% of price

· Recording Fees: ~\$250

· Searches: \$350-\$500

· Tax Adjustment: Pro-rated

· Mansion Tax (by price):

 $-1\% (\$1M-\$2M) \rightarrow 3.9\% (\$25M+)$

· Deed Transfer: \$75

• Fee Closer: \$100-\$500

· Lender's Title Policy: Varies



CO-OP CLOSING COSTS

ATTORNEY FEES

· Legal: ~\$2,500-\$5,000+

· Lien Search: ~\$350

BANK FEES

· Points: 0-3% of loan

· Application/Credit: \$400-\$600

· Bank Attorney: \$900-\$1,500

• Origination Fee: 0–3% of loan

· UCC-1 Filing: \$125

· Appraisal: \$300-\$1,500

BUILDING FEES

· Board Package: \$500-\$2,000

· Credit Check: \$100-\$300 per

buyer

• Move-in Fee: \$250-\$500

· Deposit: \$500-\$1,000

(refundable)

 Maintenance Adjustment: Prorated

• Recognition Agreement: \$200– \$300

Misc. Co-op Charges: Varies

GOVERNMENT FEES

• Transfer Filing Fee: \$100

· Mansion Tax (by price):

-1% (\$1M-\$2M) \rightarrow 3.9% (\$25M+)

COMMISSION

· Buyer Agent: Per agreement





Closing Day. A GUIDE TO THE FINAL STEP

As you prepare for closing day, here's a quick guide to the final steps. Follow this checklist to ensure a smooth transition into your new home and get ready to receive your keys!

CLOSING DISCLOSURE:

Receive at least three days before closing. Compare with your Loan Estimate

GATHER DOCUMENTS:

- o ID
- Insurance
- Bank Statements
- Other Paperwork

HOMEOWNERS INSURANCE:

Obtain a policy and provide proof to your lender

STAY IN CONTACT:

Keep in touch with your agent, lender, and closing agent.

ANTICIPATE COSTS:

Be prepared for additional expenses like taxes, HOA fees.

FINAL WALK-THROUGH:

Inspect the property the day of or 24 hours prior.

CERTIFIED FUNDS:

Confirm the amount needed and arrange for a certified check or wire transfer.

CLOSING DAY:

Review documents, ask questions, sign to finalize the purchase, and receive your keys.



notes