

CHECKLIST: PREPARING TO LIST YOUR HOME



In preparation for listing your home, you will need to gather up a few things:

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| <input type="checkbox"/> A COPY OF YOUR SURVEY | <input type="checkbox"/> PICTURES OF SEASONAL FEATURES (I.E. GARDENS IN BLOOM) |
| <input type="checkbox"/> YOUR MOST RECENT ANNUAL PROPERTY TAX ASSESSMENT | <input type="checkbox"/> A LIST OF ANY EASEMENTS OR RIGHT-OF-WAYS, IF ANY |
| <input type="checkbox"/> THE AVERAGE COST OF UTILITIES (ELECTRICITY, HYDRO, WATER) | <input type="checkbox"/> RECEIPTS AND WARRANTIES FOR RECENT HOME IMPROVEMENTS |
| <input type="checkbox"/> THE AGE OF YOUR HOME | <input type="checkbox"/> "10 BEST FEATURES OF YOUR HOME" WORKSHEET |
| <input type="checkbox"/> DETAILS OF RECENT IMPROVEMENTS OR RENOVATIONS | <input type="checkbox"/> OTHER RELEVANT INFORMATION (COPY OF FLOOR PLANS, BUILDER PLANS AND/OR MODEL NAME) |
| <input type="checkbox"/> A LIST OF ITEMS YOU WOULD LIKE TO EXCLUDE FROM THE SALE | |

For condominium owners:

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| <input type="checkbox"/> MAINTENANCE FEES AND A LIST OF MAINTENANCE/FEE INCLUSIONS | <input type="checkbox"/> PASS KEY TO THE BUILDING |
| <input type="checkbox"/> PARKING AND LOCKER NUMBERS | <input type="checkbox"/> A LIST OF BY-LAWS AND RESTRICTIONS. IE: PETS AND/OR BARBEQUE RULES AND REGULATIONS |