

CHECKLIST FOR

# The Sellers

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## INTERIOR:

### GENERAL:

- ☐ Repair sheetrock or plaster cracks - after verifying these are not caused by structural problems.
- ☐ Clean and/or repair walls. Choose light neutral colors. Paint ceilings a lighter shade of the wall color or white to emphasize height.
- ☐ If wallpaper is not custom, remove and paint neutral color. Adjoining rooms in neutral colors emphasize space.
- ☐ Clean carpeting or replace badly stained or worn carpet padding with neutral color.
- ☐ Replace if carpet was ever completely wet.
- ☐ Clean drapes and blinds. Clean all HVAC vents.
- ☐ Store excess furniture, luggage, sports gear, bicycles, and clothes.
- ☐ Eliminate clutter - emphasize space - in entry, hallways, closets, rooms, and garage.

### BATH:

- ☐ Check caulking
- ☐ Clean or replace shower curtain
- ☐ Replace stained or broken tile
- ☐ Clean grout or regrout
- ☐ Repair any leaking faucets
- ☐ Re-glaze enamel in tub if stained
- ☐ Replace chipped commode seat.

### KITCHEN:

- ☐ Replace broken or stained counter tile, grout
- ☐ Clean all appliances inside and out
- ☐ Clean microwave vent grill and cooktop hood

### KITCHEN (Cont.):

- ☐ Replace sink if stained, chipped or dented
- ☐ Unclutter countertops, appliances, cabinets, etc.
- ☐ Check baseboard.
- ☐ Clean water heater.

### LIVING AREAS:

- ☐ Check all light switches
- ☐ Replace bulbs and fixtures as necessary
- ☐ Remove unnecessary small rugs
- ☐ Wax Floors
- ☐ Remove collected magazines and newspapers
- ☐ Check baseboards and ceiling moldings
- ☐ Clean fireplace - set logs or plants.
- ☐ If wallpaper is not custom, remove and paint neutral color. Adjoining rooms in neutral colors to emphasize space.

### BEDROOMS:

- ☐ Make sure linens are clean
- ☐ Remove excess clothes, linens from closets so they appear larger
- ☐ Place solid deodorizers in closets.

### GARAGE/BASEMENT:

- ☐ Vacuum floors and shelves
- ☐ Organize storage to leave easy attic access and emphasize space
- ☐ Add lighting if needed.

### DON'T FORGET TO:

- ☐ Test all door and cabinet knobs.

## DID YOU KNOW?

Prospective buyers are influenced by first impressions when they drive up and walk in.

CHECKLIST FOR

# The Sellers (*Cont.*)

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**EXTERIOR:**

- ☐ Keep the lawn mowed and edged; replace dead grass.
- ☐ Shape shrubs and trim trees; remove any dead branches or insect webs.
- ☐ Pick up leaves and weed beds or planter boxes.
- ☐ If a pool is covered, remove any debris; if uncovered, vacuum, replace any broken coping; water must be clear.
- ☐ If you have planned for a winter sale, consider planting rye grass.
- ☐ Make sure the address is visible, either freshly painted or with new applied numerals.
- ☐ Replace any torn or loose screens; patch and paint any peeling or damaged window sills or trim; replace any broken window panes or insulated windows with condensation.
- ☐ Replace and paint any rotten wood; remove and repaint blistered or chipped paint.
- ☐ Clean gutters and downspouts; replace any that are cracked or bent.
- ☐ Remove any mildew; consider power washing the façade and/or walks.
- ☐ Fill any cracks in the drive and walks; remove any grease stains.
- ☐ Remove any pet droppings and fix any gnawed, scratched, or stained trim or flooring.
- ☐ Add seasonal flowers for color.
- ☐ Treat the exterior of the garage the same as the house.
- ☐ Repaint or re-stain the front door if needed and make sure the handle works.
- ☐ Clean all windows, inside and out.